

## REQUEST FOR BIDS

### CHATHAM COUNTY EMERGENCY OPERATIONS AND WATER UTILITY GENERATOR MAINTENANCE AND REPAIR SERVICES

Chatham County is requesting bids for a two-year service contract with the option to renew for an additional year, on 29 stand-by generators. Generators are listed on the Bid Form with size and location.

We are requesting two scheduled site visits per year, one of which will be a full service (fluid and filter replacement etc.) of the generators including inspection, testing, and reporting. The second site visit will be only inspections, testing and reporting.

All Bids must be received by Chatham County no later than 4:00 PM EST Wednesday, June 26, 2019. Vendors complete both the Bid Form and the Vendor Signature form and return with bid, including the "Contents" section. The bid should be sent to one of the following delivery addresses:

- Postal Address: Robin James, Chatham County Finance Office, P. O. Box 608, Pittsboro, NC 27312
- Street Address: Robin James, County Finance Office, Courthouse Annex, 12 East Street, Pittsboro, NC 27312

The County will accept complete bids submitted by email to: [purchasing@chathamnc.org](mailto:purchasing@chathamnc.org), but not by fax or phone. If submitted by email, the vendor must contact the County and confirm receipt prior to the deadline.

For information about this opportunity, contact Robin James, County Procurement Manager, PO Box 608, 12 East Street, Pittsboro, NC, 27312. Ms. James may be reached by email at [purchasing@chathamnc.org](mailto:purchasing@chathamnc.org) or 919-545-8364 by telephone. No late submittals will be accepted. This announcement and attachments can be found on the County's "Bid Opportunity" webpage at <http://www.chathamnc.org/business/current-bid-proposal-opportunities>. Any addendum issued will be posted here as well.

Chatham County reserves the right to accept or reject any or all submittals and the right to waive any informalities or irregularities. Chatham County is an Equal Opportunity Employer.