

Request for Qualifications - On Call Civil Engineering Consultants for Chatham County Public Works Department

Chatham County, North Carolina requests a letter of interest and qualifications from consulting engineering firms experienced in providing civil engineering, design services, hydrologic studies, site plan review services, and general civil engineering services on an as-needed basis. Work will be performed for projects within Chatham County limits. The period covered by this contract is three years, but may be reduced depending on consultant performance. This contract may also be extended by the County, at its option, for two additional one year terms. This process will streamline the consultant selection process for Chatham County funded studies and design. After the selection and awards, selected firms will submit pricing proposals for specific projects when contacted. Individual project assignments will be determined at the discretion of Chatham County. Contract costs will be on the basis of actual cost plus fixed fee, lump sum, or approved unit cost basis at the discretion of Chatham County. All task orders assigned to individual contracts shall be less than \$50,000 each.

Deadline for submission: Qualification submittals must include five (5) paper copies and one (1) electronic media copy in a sealed envelope/package, clearly marked on the outside of a with the following: "RFQ On-call Civil Engineering Consultants. To be considered, Statements of Qualifications must be received **by 5:00 pm EST on Thursday, June 6, 2019** to the following address: Robin James, Chatham County Procurement Manager, Chatham County Finance Office , 12 East Street (physical delivery), Pittsboro, NC 27312; **OR**; P.O. Box 608 (postal delivery), Pittsboro, NC 27312.

All inquiries must be made no later than Thursday, May 30, 2019 by 12:00 Noon to [purchasing@chathamnc.org](mailto:purchasing@chathamnc.org) or by fax to (919)-545- 2417. No RFQ inquiry telephone calls please. If an addendum is needed, the last one will be issued by 12:00 Noon on Friday May 31, 2019 and posted to the County website at: <https://www.chathamnc.org/business/current-bid-proposal-opportunities>.

This announcement and others can be found on the County's "Bid Opportunity" webpage at <http://www.chathamnc.org/business/current-bid-proposal-opportunities>.

Local, minority, female owned, and small businesses are encouraged and invited to submit proposals. Chatham County reserves the right to accept or reject any or all proposals presented, and the right to waive any informalities or irregularities. Chatham County is an Equal Opportunity Employer.