

**Request for Bids**  
**Chatham County Solid Waste & Recycling Collection Center Improvements**

**Purpose**

The Chatham County Solid Waste & Recycling Division is requesting bids from qualified, licensed contractors to perform site improvements at three (3) collection centers. The work will include installing concrete pads, asphalt pavement resurfacing and patching, and miscellaneous site work. All trade permits shall be obtained by the Contractor if needed.

**Scope of Work**

The County is seeking the services of a qualified, licensed contractor to provide site improvements at the properties listed below:

<b>Name</b>	<b>Street Address</b>
Goldston	7285 Pittsboro-Goldston Rd., Bear Creek, NC 27207
Harpers Crossroads	19921 NC Hwy 902, Bear Creek, NC 27207
Bennett	3142 Bennett-Siler City Rd., Bennett, NC 27208

A full Scope of Work is provided in Attachment B and construction drawings are provided in Attachment C. The County will select one firm to perform the work.

The County is asking for lump sum pricing to be submitted with the bid. All work shall commence within the schedule and timeframe agreed upon by both parties and will be established at scope review and time of award. It is expected that all work shall be completed within 45 days after Notice to Proceed.

A pre-bid meeting will be held at the Harpers Crossroads facility (see address above) on **Thursday, March 14, 2019, at 9:00 AM.**

**Bid Instructions**

- A. **Bids Deadline:** Must be received by Chatham County no later than **Thursday, March 28, 2019, at 3:00 p.m. EST.** A public bid open will take place promptly at 3:00 PM EST in the West Wing Conference Room, located in the Finance Wing of the County Annex Building at 12 East St., Pittsboro, NC 27312.
  
- B. **Submission of Bids:** Vendors must submit **one hard copy** with all attachments, including signatory pages, which must be received by the deadline above. If not delivering to the bid open location, the hard copies must be sent to one of the following delivery addresses:
  - Postal Address: Robin James, Chatham County Finance Office  
P. O. Box 608, Pittsboro, NC 27312 (all postal delivery)
  - Street Address: Robin James, County Finance Office, Courthouse Annex  
12 East Street, Pittsboro, NC 27312 (land delivery only)

- C. **Withdrawal of Bids:** Proposing vendors may withdraw their bids any time before the deadline for submission on **Thursday, March 28, 2019, at 3:00 p.m. EST**, but the withdrawal must be submitted in writing and signed by the proposing vendor.
- D. **Inquiries and Corrections:** All inquiries relating to this request should be in writing and addressed to:
- Robin James, Chatham County Finance Office  
P.O. Box 608; Pittsboro, NC 27312

They may also be faxed to 919-545-2417 or emailed to: [purchasing@chathamnc.org](mailto:purchasing@chathamnc.org)

If a proposing vendor finds discrepancies in or omissions from the specifications or should require additional clarification of any part, a written request for interpretation shall be submitted to Robin James. Any interpretation of or changes made to the RFB will be made by written addendum to each proposing consultant and shall become part of the request for any contract awarded. The County will not be responsible for the accuracy of any other oral explanations, interpretations, or representations. All inquiries must be submitted by **12:00 Noon on Friday, March 22, 2019**. It shall be the responsibility of each proposing organization or individual to verify that every addendum has been received prior to submitting bids.

- E. **Vendor Certification:** The submission of bids shall be deemed a representation and certification that the proposing vendor:
- Has carefully read and fully understands the information provided by Chatham County in this RFB;
  - Is financially solvent and has the capability to successfully undertake and complete the responsibilities and obligations of the bids submitted;
  - Represents that all of the information contained in the submitted bids is true and correct;
  - Did not in any way collude or conspire with any other parties, directly or indirectly, in regard to the amount, terms or conditions of this bids;
  - Acknowledges that Chatham County has the right to make any inquiry it deems appropriate to substantiate or supplement information provided by proposing vendors and hereby grants Chatham County permission to make these inquiries; and
  - Acknowledges that any bids cannot be modified after its submission for any reason.
- F. **Format & Deadline of Bids:** Late bids will not be accepted under any circumstance and will not be opened or reviewed. We will not accept bids by fax or any method other than is outlined under item B of Bids Instructions. The sender must allow ample delivery time for the selected shipment or transmission methods.
- G. **Definition and Context:** Unless otherwise specified in this document, all words shall have a common meaning unless the context in which they are used clearly requires a different meaning. Words in the singular number include the plural, and in the plural include the singular.

## **RFB Schedule**

- A pre-bid meeting will be held at the Harpers Crossroads Center on **Thursday, March 14, 2019, at 9:00 AM.** Attendance is optional but encouraged. Address is on page one.
- The deadline for submitting questions in writing (mail, email, or fax) is **Noon on Friday, March 22, 2019.**
- The deadline for receipt of bids by the county is **3:00 P.M. EST on Thursday, March 28, 2019.**
- We expect to have the contract executed and work to begin by April 17, 2019.

## **Insurance and Legal Requirements**

Chatham County requires selected contractors and any subcontractors to obtain and maintain at their own expense, all insurance required by state and federal law. If requested, the selected organization agrees to provide Chatham County with evidence of required policies, certificates, and/or endorsements upon the award of the contract. As a minimum, contractors and subcontractors are required to have the following coverages related to any contract work for Chatham County:

<b><u>Coverage</u></b>	<b><u>Automobile Liability</u></b>	<b><u>General /Professional Liability</u></b>
Worker's Compensation	\$250,000 bodily injury per person	\$100,000 bodily injury per person
Statutory Limits	\$100,000 property damage	\$500,000 bodily injury per occurrence \$100,000 property damage

The County shall be named as an additional insured on both the professional liability and comprehensive general liability coverage. Contractor shall furnish copies of all such policies and all renewals, terminations, and alterations to the County on a current basis.

## **E-Verify**

Effective September 4, 2013 North Carolina local government units are prohibited from entering into certain contracts unless the contractor and the contractor's subcontractors, if any, comply with the requirements of N.C. Gen. Stats. §64-26(a). Prior to providing any services hereunder, Contractor and Contractor's subcontractors, if any, are subject to the provisions of N.C. Gen. Stats. §64-26(a). Contractor agrees to fully comply with such statute and require Contractor's subcontractors, if any, to fully comply with such statute.

## **Iran Divestment Act**

Effective October 1, 2015 North Carolina local government units are prohibited from entering into certain contracts unless the contractor and the contractor's subcontractors, if any, comply with the requirements of §143C-6A-5. Contractor agrees to fully comply with such statute and require Contractors subcontractors, if any, to fully comply with such statute.

## **Divestment from Companies that Boycott Israel:**

Contractor certifies that (a) it is not identified on the Israel Boycott List or any other list created by the NC State Treasurer pursuant to NC G.S. 147-86.80 et al, and (b) it will not take any action causing it to appear on any such list during the term of the Contract Agreement.

## **County Conditions**

- All proposing firms or individuals shall comply with all conditions, requirements, and specifications contained herein, with any departure constituting sufficient cause for rejection of the bids. However, Chatham County reserves the right to change the conditions, requirements, and specifications as it deems necessary.
- The bids must be signed by a duly authorized official of the proposing organization or individual submitting the bids.
- No bids will be accepted from any person or organization that is in arrears for any obligation to Chatham County, or that otherwise may be deemed irresponsible or unresponsive by county staff, the Chatham County Board of Commissioners, or the Chatham County Economic Development Corporation.
- Chatham County is not obligated to enter into any contract as a result of the RFB.
- All prices quoted must be firm for a period of 90 (ninety) days following the bids deadline.
- Chatham County reserves the right to reject any and all bids or any part thereof and to select the most responsive bids that is deemed in the best interest of Chatham County.
- Multiple contracts may be awarded as the result of the RFB.
- Chatham County may approve or disapprove the use of specific proposed subcontractors in any bids.
- Chatham County reserves the right to enter into an agreement with another proposing vendor in the event that the originally selected vendor fails to execute a contract with the County or defaults on their contract.
- All bids shall be prepared in a comprehensive manner as to content, but we do not require specific types of binders or promotional material for submissions. Promotional material will not be considered part of the bids and will not affect the evaluation of bids.
- Chatham County reserves the right to negotiate with any, none, or all of the proposing vendors.
- All costs, including travel and expenses, incurred in the preparation of this bids will be borne solely by the proposing company.
- The County will not return bids materials to those submitting bids.
- No agreements with any selected vendor shall be binding until a contract is approved, signed, and executed by the authorized County Official and authorized representatives of the vendor.
- Chatham County will follow all applicable local, state, and federal procurement requirements when expending federal funds and require all contractors to comply in full.
- Details of all terms and conditions for purchase orders and contracts can be found at <https://www.chathamnc.org/government/departments-programs/county-manager-finance-office/finance/purchasing>.

***The County of Chatham is an Equal Opportunity Employer and does not discriminate on the basis of sex, marital status, race, color, creed, national origin, age or disability.***



## Attachment A:

### Vendor Information & Signature Form

<b>Name of Vendor:</b>	
<b>Contractor License #</b> <i>-required for project</i>	
<b>Contact Person(s)</b>	
<b>Street Address with City, State &amp; Zip Code</b>	
<b>Mailing Address (if different than above)</b>	
<b>Phone #</b>	
<b>Fax #</b>	
<b>Email</b>	
<b>Proposer will do the work as:</b>	<input type="checkbox"/> Individual <input type="checkbox"/> Joint Venture <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation
<b>Date &amp; state of incorporation</b>	<b>Date</b> <b>State</b>
<b>Name of partnership or joint venture</b>	

By signing below, the submission of qualifications shall be deemed a representation and certification by the Proposing Consultant that it has investigated all aspects of the RFB, and it has read and understands the RFB.

<b>Bidder Signature:</b>
<b>Date Signed:</b>
<b>Title of Signatory:</b>

## Attachment B:

### Scope of Work and Pricing

#### Scope of Work:

The Scope of Work expected at each location is provided below and detailed in the drawings provided in Attachment C.

#### Goldston:

- Install one 10'x37' concrete pad as shown on drawing. Pad shall be formed and poured so that it matches grade of the new asphalt overlay.
- Remove and dispose of existing concrete ramps and wooden railing in front of the oil shed and swap shop shed. Cut existing asphalt to install a concrete access ramp leading up to each shed, approximately 8" high (to match grade with the shed slab), 10' long and 14' wide. The concrete ramp shall be reinforced and a minimum of 4" thick and 4,000 psi. The ramp shall be formed and poured so the low end matches the grade of the asphalt overlay. The Harpers Crossroads collection center has these type ramps installed already if the contractor would like to see an example. New ramps must be ADA compliant and will require a building permit. There will be no cost for the permit since it is for a County facility, but the contractor will be responsible for obtaining the permit and scheduling inspections.
- Mill existing pavement at edges of all new and existing concrete pads and pavement to allow proper tie-in of new asphalt.
- Apply tar and gravel layer to entire asphalt area to limits shown prior to overlay.
- Overlay entire asphalt area to limits shown with 1.5" 9.5B overlay.
- Full depth pavement repair at locations indicated.
- Grading of soil at the edge of pavement to facilitate drainage, as needed. Reseeding of any disturbed areas.
- Erosion and sediment control.
- Removal and disposal of milled or demo-ed asphalt.

#### Harpers Crossroads:

- Install one 10'x37' concrete pad as shown on drawing. Pad should be formed and poured so that it matches grade of the new asphalt overlay.
- Mill pavement at edges of all new and existing concrete pads and pavement to allow proper tie-in of new asphalt.
- Apply tar and gravel layer to entire asphalt area to limits shown prior to overlay.
- Overlay entire asphalt area to limits shown with 1.5" 9.5B overlay.
- Full depth pavement repair, approximately 940 square feet, at location indicated.
- Grading of soil at the edge of pavement to facilitate drainage, as needed. Reseeding of any disturbed areas.

- Erosion and sediment control.
- Removal and disposal of milled or demo-ed asphalt.

**Bennett:**

- Full depth repair at area indicated on drawing.
- Establish pavement grade that will allow adequate drainage off of the driveway.
- Overlay driveway areas to limits shown with 1.5" 9.5B overlay.
- Grading of soil at the edge of pavement near the driveway to facilitate drainage, as needed.  
Reseeding of any disturbed areas.
- Erosion and sediment control.
- Removal and disposal of milled or demo-ed asphalt.

**General Notes:**

1. All of these sites are closed on Wednesday. It is expected that work which requires the center to be closed, such as overlay paving, will be scheduled on Wednesdays. Other work will have to be staged so it can take place while the center is open.
2. Contractor is responsible for ensuring the new asphalt and other site work does not interfere with site drainage. New work shall not create ponding of water on site.
3. Removed asphalt and other inert construction debris may be brought, at no charge to the contractor, to the Chatham County Solid Waste main facility located at 28 County Services Rd, Pittsboro, NC. All other construction debris must be disposed of at an approved C&D facility. Disposal costs are the responsibility of the contractor.
4. The County will negotiate final Scope of Work with the selected contractor.
5. Contractor shall notify Chatham County 24 hours in advance of checking the condition of the existing aggregate base so the County can determine whether additional base course is needed.

**Pricing: - (return this page with the bid packet)**

Contractor shall provide Lump Sum prices for each Center to complete the Scope of Work provided above and detailed on the Drawings.

Goldston:                   \$ \_\_\_\_\_

Harpers Crossroads:   \$ \_\_\_\_\_

Bennett:                    \$ \_\_\_\_\_

Provide a per ton cost for providing and installing aggregate base course       \$ \_\_\_\_\_ per ton.

Alternate 1: Demolish and rebuild ramps at Bennett site as described for the Goldston site \$ \_\_\_\_\_

## **Drawings**

The site detail drawings are attached to the Bids and Opportunity Page as a separate file within the Announcement for this project.

<http://www.chathamnc.org/government/current-bid-proposal-opportunities>