Chatham County Board of Social Services
Meeting Minute Notes
September 19, 2018

In Attendance: Richard Edwards, Chair; Carl Thompson, Member; Thomas Droke, Member; Valerie Broadway, Member; Emily Lowrance, Member; Jennie Kristiansen, Director and Nancy Burgess, Executive Assistant.

Richard Edwards called the meeting to order.

Thomas Droke voted to approve the minutes for the July and August meetings with a second motion from Valerie Broadway; all in favor.

Emily Lowrance was sworn in as the latest member to serve on the DSS Board.

Items of Discussion:

Economic Services

All timeliness standards for August were met. Overall Medicaid application timeliness was 94% (310 applications). For the Food and Nutrition Program (FNS), application timeliness for August was 98.45% and recertification timeliness was 100% (total re-certifications completed were 218).

There were 53 children added to the childcare subsidy program decreasing the waitlist from 180 families to 56. Many of the children were removed because the families no longer needed care or they did not respond to the contacts made by the case worker (multiple attempts are made).

The FY 18-19 work plan was reviewed.

There was a motion for Richard Edwards to remain Chair of the board from Thomas Droke with a second motion from Carl Thompson. There was a motion for Thomas Droke to be appointed Vice Chair from Carl Thompson with a unanimous second from remaining board members.

With no new items of business to discuss the meeting was adjourned.

The next meeting will be held Wednesday, October 17th at 3:00 pm in the DSS Board Conference Room.

Chair

Secretary