



Chatham County Planning Department
80-A East Street
P.O. Box 54, Pittsboro, NC 27312-0054
Phone: 919-542-8204
Map Review Fee: \$250.00

MINOR SUBDIVISION APPLICATION—NON-RESIDENTIAL

Name of Subdivision or Plat Title:

Property Owner/Applicant:

Representative (Surveyor, Engineer, Etc.):

Name:

Name:

Address:

Company Name:

Address:

Phone: (W)

Address:

(H)

Phone: (W)

(C)

(C)

Fax:

Fax:

Email:

Email:

Who should staff contact (circle one)? Property Owner/Applicant Consultant

PROPOSAL

Parcel # (AKPAR): P.I.N. # Zoning District:

Flood Map # Zone: Watershed District:

Existing Access Road (S. R. # and name):

Total Acreage Total # of Lots Min. Lot Size (Acres)

Max. Lot Size Avg. Lot Size # Exempt Lots (over 10 ac.)

County water available: YES NO

If yes, provide Water Availability Form from Chatham County Public Works Water Utility Staff.

On-site Riparian Buffer required: YES NO

Date completed: By:

Findings:

Water features and riparian buffers must be shown on the final plat and approved by Environmental Quality staff. Riparian buffers shall not be counted towards the minimum useable lot area.

Commercial Driveway Permit required: YES NO If yes, date of approval: _____
 If required, attach copy of Commercial Driveway Permit from NCDOT.

Septic Permit(s): Provide a copy of the required wastewater permit for each new or revised lot. Date of permit:
 _____ By: _____

Site Plan: Provide a site plan meeting Section 7.4 C (3) a-e of the Subdivision Regulation.

Environmental Impact Assessment: Per Section 6.2 B of the Subdivision Regulation, the County requires the subdivider to submit an Environmental Impact Assessment for *any proposed non-residential development project of two contiguous acres or more in extent that disturbs two or more acres*. Will an EIA be required?
 YES NO
 If yes, attach a copy for review and approval.

Access: If the property is accessed by a perpetual easement, the applicant must have their attorney complete a **Perpetual Easement Form** and provide to staff. If this is the 3rd lot on the easement, the easement must be named. Contact the Emergency Operations Office at 545-8163 or 545-8161 regarding road name process. Provide a copy of the road name approval. Easements shall be constructed to meet the standards as specified in Section 7.4 B (3) of the Chatham County Subdivision Regulations.

Has the property been timbered: YES NO If so, what year _____

The following information must be on the plat prior to Approval by Planning Department:

- Stormwater language per the Environmental Quality Director
- Certificate for Lots Created for Non-Residential Uses (Form #9 in Subdivision Regulations)
- Riparian Buffer Language

Applicant/Agent Signature _____
Date

For office use
 Application received by _____ Date: _____
 Review Fee _____ Date Review Fee Paid: _____
 Plat approved YES NO By _____