Contract between Chatham County and

Chatham Trades

Chatham County ("County") and Chatham Trades ("Agency") hereby agree:

A. Funds allocated by Chatham County are made available to the Agency to assist in delivering services to the public as provided for in N.C.G.S. §153A-449. The Agency will not undertake any program, function, joint undertaking, or service unless the County itself is authorized by law to engage in such program, function, joint undertaking, or service. Funds shall be spent only for the purposes outlined in the Funding Notification Letter, hereby incorporated by reference; or as amended by written or e-mail communication between the Agency and the County. Funds must be used for lawful, public purposes and cannot be used for political activity, to advocate for or against a political candidate or party, or for or against a religious belief, denomination, or congregation. Funds must not be used to pay a board member for any service to the Agency.

B. The Agency will strive to meet the measurable outcomes outlined in the Agency's application for non-profit funding, or as amended by written or e-mail communication between the Agency and the County. The Agency agrees to provide semi-annual written or e-mail reports on the status of achieving these outcomes to the County Manager's office by January 15, 2015 and July 15, 2016. The County or its agent has the right to request additional information at any time. Failure to meet these deadlines can result in suspension of funding and ineligibility for future funding.

C. If the annual income of the Agency is greater than $300,000, the Agency may be asked to provide an audit for the period covering the County's allocation. If the annual income of the Agency is between $50,000 and $299,999, the Agency may be asked to provide a financial review for the period covering the County allocation. If the annual income of the Agency is $49,999 or less, the Agency may be asked to cooperate with a financial analysis conducted by the County or its agent for the period covering the County allocation. If the Agency receives over $5,000 of public funding, including the funds made available by the County under this Contract, the Agency agrees to comply with the annual reporting requirement of N.C. Gen. Stat. §55A-16-24 (Financial Statements for the Public).

D. The Agency will immediately notify the County's agent of any legal, financial or organizational matters or program changes which may impact the Agency's ability to operate or deliver services or which may impair or adversely affect the Agency's financial standing.

E. Any information provided to the County or its agent is subject to the North Carolina Public Records Law.

F. E-Verify: Effective September 4, 2013 North Carolina local government units are prohibited from entering into certain contracts (such as this contract with the Agency) unless the contractor and the contractor's subcontractors, if any, comply with the requirements of N.C. Gen. Stats. §64-26(a). If the Agency or any of the Agency's subcontractors are subject to the provisions of N.C. Gen. Stats. §64-26(a), the Agency agrees to fully comply with such statute and require the Agency's subcontractors, if any, to fully comply with such statute.

G. The Agency agrees to abide by any special conditions outlined in the Funding Notification Letter, which is hereby incorporated by reference.

H. Failure by the Agency to comply with the terms of this Contract shall be grounds for the County to withhold funds and deem the Agency ineligible for future funding.

I. The County agrees to allocate the funds approved by the Board of Commissioners as outlined in the Funding Notification Letter.

J. If, at any time during the term of this Contract it becomes necessary to change the provisions and conditions hereof, such changes shall be effective when incorporated in written amendments to the Contract.

Agency Name:

Sharon B. Poe, Executive Director 6/24/2015

Name & Title Date

Attest:

Board President

Witness

Chatham County:

Charlie Horne, County Manger

June 24 2015
Date

Attest:

Lindsay K. Ray, Clerk to the Board, Chatham County Board of Commissioners

CHATHAM COUNTY OF NORTH CAROLINA
OFFICIAL SEAL
FOUNDED 1771