

COUNTY OF CHATHAM

FINANCE OFFICE
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ORGANIZED 1770

707 SQUARE MILES

MEMORANDUM

Date: 05/09/14
To: Vendors for Inflatables
From: Robin S. James, CLGPO
Chatham County Purchasing Agent
Subject: Addendum No: 1 Inflatable Rental Contract

This addendum is prepared in response to some questions about the Request for Quotes for the Chatham County Parks and Recreation Inflatables Rental contract.

Q 1.) What are the hours the activity is actually needed?

A. 1) I've updated the spreadsheet to include the times the activity is scheduled.

Q. 2.) Is additional staff needed for all rentals?

A. 2.) Chatham County Parks and Recreation provides staff supervision for most of the activities. Contractor supervision is required for at least the rock wall and possibly other specialty items. If the contractor requires they supervise specific specialty items, please include it in the rate. I'm also adding a line on the per item sheet to add the staff rate should the County need additional supervision for an event.

Q. 3.) What is needed in the "toddler play area"?

A. 1.) The "toddler" play area should include at least one combo unit or two activities specifically appropriate and limited to 5 years and under.

Should you have any questions, please contact me by email at robin.james@chathamnc.org or by phone at 919-545-8364.