



Bid Proposal for Chatham County

Vsphere with operations management and ESXI software for four (4) dual processor servers;
VM site recovery manager enterprise for 75 virtual machines.
and Three years support for both products

Bids to be returned by:
Thursday, February 27th, 2:00pm

Bid Open location:
Chatham County Annex Finance West Wing Conference
12 East Street, Pittsboro, NC 27312

Submitted by:
Robin S. James, Purchasing Agent
Chatham County Finance Office
12 East Street
P.O. Box 608
Pittsboro, NC 27312

Request for Bid (RFB) Instructions

Chatham County, North Carolina, is requesting bids from qualified vendors for the provision:

Vsphere with operations management and ESXI software for four (4) dual processor servers;

And VM site recovery manager enterprise for 75 virtual machines.

Three years support for both products

The County won't accept any substitutions to the products listed as we already have VM licensing within the County.

To be eligible for consideration, the proposing company must be capable of supplying the services as noted herein must be financially solvent.

I. Inquiries and Corrections

All inquiries relating to this request shall be addressed to:

Robin James, Purchasing Agent

Chatham County Finance Office

P.O. Box 608

Pittsboro, NC 27312

If a proposing company finds discrepancies in or omissions from the specifications or should require additional clarification of any part thereof, a written request for interpretation shall be submitted to Ms. James. Any interpretation of or change made to the IFB will be made by written addendum to each proposing company and shall become part of the request for any contract awarded. The County will not be responsible for the accuracy of any other oral explanations, interpretations, or representations. All inquiries shall be made in writing and all responses will be provided in writing, with copies sent to all proposing firms. To be given consideration, inquiries must be received at least five (5) calendar days prior to the date established for the opening of the proposal. It shall be the responsibility of each proposing company to verify that every addenda has been received prior to submitting proposals.

II. Submittal Date, Location, and Opening

All proposals must be received in the Chatham County Finance Office, Attn: Robin James, Courthouse Annex, 12 East Street, P.O. Box 608, Pittsboro, NC 27312 prior to Thursday, February 27, 2:00 PM EST. Bid packets must be labeled "Software & Site Recovery Bid". Bids will be received until time of opening, which will take place in the West Wing Conference Room, Chatham County Annex Building, 12 East Street, Pittsboro, NC 27312

III. Late and Telegraphic Proposals

Late proposals will not be accepted under any circumstance, and any proposal so received shall be returned to the proposing company unopened. In addition, telegraphic and/or proposals sent by electronic devices (facsimile machines) are not acceptable and will be rejected upon receipt. Proposing firms will be expected to allow adequate time for delivery of their proposals, either by airfreight, postal service, or other means

IV. Definition and Context

Unless otherwise specified in this document, all words shall have a common meaning unless the context is which they are used clearly requires a different meaning. Words in the singular number include the plural, and in the plural include the singular.

V. Conditions of Proposal Submittal

- A. All proposing firms shall comply with all conditions, requirements, and specifications contained herein, with any departure constituting sufficient cause for rejection of the proposal. However, the County reserves the right to change the conditions, requirements, specifications as it deems necessary.
- B. The bid form must be signed by a duly authorized official of the proposing company submitting the proposal.

- C. No bid will be accepted from any person, company, or corporation that is in arrears for any obligation to the County, or that otherwise may be deemed irresponsible or unresponsive by county staff or the County Board of Commissioners.
- D. Only one bid will be accepted from any person, company, or corporation.
- E. The County reserves the right to award the bid based on the reduced option to the meet budget.
- F. All prices quoted must be firm for a period of sixty (60) days following the opening of the proposal.
- G. Chatham County reserves the right to reject any and all proposals or any part thereof and to award the proposal to the most responsive and responsible proposing company as deemed in the best interest of Chatham County.
- H. All proposals shall be prepared in a comprehensive manner as to content, but no necessity exists for expensive binders or promotional material. Promotional material will not be considered as part of the proposal and will not affect the evaluation of the proposal.
- I. All costs, including travel and expenses, incurred in the preparation of this proposal shall be borne solely by the proposing company.
- J. The County reserves the right to request a list of references.
- K. **Pursuant to legislation action 09/04/13, legislation specifically prohibits governmental units from entering into certain contracts “unless the contractor and the contractor’s subcontractors comply with the requirements of Article 2 of Chapter 64 of the General Statutes. All vendors submitting an RFB must show they have complied with this requirement by completing the E-Verify affidavit included within this document, confirming your company has either complied with the E-verify requirement or you are exempt from the requirement. The affidavit must be included with the required signature in the RFB submittal.**
- L. The County will not return to proposing firms proposals or other information supplied to the County.
- M. The County reserves the right to add additional quantity under the same bid spec and price for the period of one (1) year.

VI. Proposal Preparation and Information

- A. Proposals submitted shall contain all information as requested herein, and any additional information necessary to summarize the overall benefit of the proposal to the County.
- B. The Sealed Bid Packet must include the following:
 - 1. The completed bid form with authorized signature.
 - 2. Vendor application form
 - 3. E-verify affidavit
- C. Submission of a bid shall be taken as a prima facie evidence that the proposer has full knowledge of the scope, nature, quality, and quantity of the work to be performed, and the detailed requirements and conditions under which the work is to be performed.

VII. General Requirements of the Successful Proposing Company

The successful proposing company shall enter into a contract with the County, which may be in the form of a purchase order.

Chatham County Bid Form Software and License

Quantity	Part #	Description	Price Each	Extended Price
1	VS5-MEPL-AKT-PRO	VSPHERE W/ OPS MGMT ENT+ AK F/ 6 PROC Promo *with PROMO if available		
1	VS5-MEPL-AK-3P-SSS-C	PROD SNS VSPHERE W/ OPS MGMT ENT+ AK FOR 6 PROC FOR 3YR		
2	VS5-OEPL-C-L3	VPP L3 VSOM ENT PLUS F/1PROC		
2	VS5-OEPL-3P-SSS-C	PROD SNS VSOM ENT PLUS F/ 3YR		
3	VC-SRM5-25E-C-L3	VPP L3 VCENTER SRM 5 ENTERPRIS 25 VM PACK		
3	VC-SRM5-25E-3P-SSS-C	PROD SNS FOR VCENTER SRM 5 ENTERPRISE 25 VM PK FOR 3YR		
		Shipping & Handling		
		Identify any other charges		
		Subtotal Quote		
		NC Sales Tax (6.75%)		
		Total Quote		
Additional Option: If needed, in order to meet available budget, The County may choose to select a 2 year support option:				
2 (yr)	VS5-MEPL-AK-P-SSS-C	PROD SNS VSPHERE W/ OPS MGMT ENT+ AK FOR 6 PROC FOR 1 YR		
2 (yr)	VS5-OEPL-P-SSS-C	PROD SNS VSOM ENT PLUS F/ YR		
2 (yr)	VC-SRM5-25E-P-SSS-C	PROD SNS FOR VCENTER SRM 5 ENTERPRISE 25 VM PK FOR 1 YR		
	Bidder Signature:			
	Date Signed:			
	Title of Signatory:			



Vendor Information & Signature Form

Name of Vendor:	
Trade License # (if applicable)	
Contact Person(s)	
Street Address with City, State & Zip Code	
Mailing Address (if different than above)	
Phone #	
Fax #	
Email	
Proposer will do the work as:	<input type="checkbox"/> Individual <input type="checkbox"/> Joint Venture <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation
Date & state of incorporation	Date State
Name of partnership or joint venture	

By signing below, the submission of qualifications shall be deemed a representation and certification by the Proposing Consultant that it has investigated all aspects of the RFB, and it has read and understands the RFB.

Bidder Signature:	
Date Signed:	
Title of Signatory:	

STATE OF NORTH CAROLINA

AFFIDAVIT

COUNTY OF CHATHAM

I, _____ (the individual attesting below), being duly authorized by and on behalf of _____ (the entity bidding on project hereinafter "Employer") after first being duly sworn hereby swears or affirms as follows:

- 1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
- 2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS§64-26(a).
- 3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. (Mark Yes or No)
 - a. YES _____, or
 - b. NO _____
- 4. Employer's subcontractors comply with E-Verify, and if Employer is the winning bidder on this project Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.

This ____ day of _____, 2014.

Signature of Affiant
Print or Type Name: _____

State of North Carolina County of _____

Signed and sworn to (or affirmed) before me, this the ____ day of _____, 2014.

My Commission Expires:

Notary Public

(Affix Official/Notarial Seal)