

**MINUTES**  
**CHATHAM COUNTY BOARD OF COMMISSIONERS**  
**WORK SESSION, DECEMBER 06, 1999**

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The Board of Commissioners (“the Board”) of the County of Chatham, North Carolina, met in the Henry H. Dunlap, Jr. Building, Classroom, located in Pittsboro, North Carolina, at 1:00 P.M. on December 06, 1999.

Present: Chair Rick Givens; Vice Chair Uva Holland; Commissioners Margaret Pollard, Gary Phillips, and Carl Outz, County Manager, Charlie Horne; County Attorney, Robert L. Gunn; Assistant County Manager, Reneé Dickson; and Finance Officer, Vicki McConnell

The Chairman called the meeting to order at 1:07 PM.

**Agenda:**

- 1. Major Issues**
- 2. Capital Improvements Plan (CIP)**

**Major Issues:**

The Assistant County Manager explained that in order to give the Board of Commissioners full information when it sets budget priorities during its annual retreat, County Departments and other County-funded agencies are asked to submit a one-page statement of the major needs/concerns/opportunities/etc. which they will be facing during the upcoming budget year; that departments are strongly encouraged to work together in teams to identify and prioritize needs; that in addition to functional area teams prioritizing their specific areas, a ‘budget steering team’ composed of representatives from each of the functional area teams met and developed a prioritized list of County-wide items.

**Capital Improvements Program:**

Capital Improvements Program (CIP) projects were approved and scheduled in the CIP as follows:

- AS/400 Upgrade
- Bookmobile Replacement
- Central Permitting Hardware & Software
- Communications System Upgrade
- E-911 Console
- Emergency Shelter Generators
- Landfill Compliance Boundary
- Law Enforcement HVAC System
- Library Automation Upgrade
- Network Upgrade for Sheriff’s Department
- Networking Social Services Department
- Patient Care Management System Software

Pittsboro Library Expansion  
Senior Center Expansion (planning money only)  
Soil & Water Office Renovations  
Southern Courthouse Boundary Property Purchase  
Tax Software  
Telephone System Replacement  
Waste Management Equipment Reserve

Projects that were approved as to concept, but not scheduled in the CIP are as follows:

Animal Shelter Expansion  
Jail Expansion

A project that was denied in the CIP is as follows:

Esper Agnes Park

Projects that were placed on hold pending further review are as follows:

Community Parks System  
Courthouse Annex Renovations  
Dunlap Building Renovations  
Jordan Lake Park  
Judicial Facility  
Mental Health Building Renovations  
Social Services Building Expansion

### **Travel and Tourism Position:**

Commissioner Pollard moved, seconded by Commissioner Phillips, to approve the Travel and Tourism Position, Step 19, Grade 3. The Board discussed that the position should help build capacity with the County, not just promote existing tourist attractions. The motion carried four (4) to one (1) with Commissioner Outz opposing.

### **Y2K Update:**

The Information Services Coordinator and the Sheriff informed the Board of the County's Y2K update and stated that personnel would be on hand in the event of an emergency.

### **ADJOURNMENT**

Commissioner Pollard moved, that there being no further business to come before the Board, the meeting be adjourned. Commissioner Holland seconded the motion. The motion carried five (5) to zero (0), and the meeting was recessed at 6:45 PM.

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Rick Givens, Chairman

ATTEST:

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Sandra B. Lee, Clerk to the Board  
Chatham County Board of Commissioners