

**MINUTES**  
**CHATHAM COUNTY BOARD OF COMMISSIONERS**  
**WORK SESSION**  
**SEPTEMBER 21, 2009**

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The Board of Commissioners (“the Board”) of the County of Chatham, North Carolina, met in the Henry H. Dunlap Building Classroom, located in Pittsboro, North Carolina, at 2:30 PM on September 21, 2009.

Present: Chairman George Lucier; Vice Chair, Sally Kost; Commissioners Mike Cross, Carl Thompson, and Tom Vanderbeck

Staff Members Present: County Manager, Charlie Horne; County Attorney, Jep Rose; Renee Paschal, Assistant County Manager; Interim Planner, Jason Sullivan; Deputy Clerk to the Board, Elizabeth Plata; and Clerk to the Board, Sandra B. Sublett

**RECREATION MASTER PLAN REVISIONS AND CONSIDERATION OF ADOPTION**

Tracy Burnett, Chatham County Recreation Director, introduced Mike Norris of McGill Associates who was awarded the contract to update the 1999 comprehensive parks and recreation master plan.

Mike Norris presented a PowerPoint of the Chatham County North Carolina Comprehensive Parks and Recreation Master Plan 2009-2029. He reviewed the work that had been done to date, and explained the intent, the plan purpose, planning process, the Five Step Process, the Demographic Review, Inventory, Existing Facilities Inventory, Community Needs Assessment, Needs Assessment and Map, Recreation Service Area Map, Greenways and Trails Map, Proposals and Recommendations, and Implementation Plan.

Mr. Norris answered questions from the Board.

**DEPARTMENT OF ENVIRONMENTAL AND NATURAL RESOURCES [DENR]**  
**PRESENTATION OF PERMITTING PROCESS FOR LANDFILL**

Charlie Horne, County Manager explained that DEHNR representatives will give a presentation on the permitting process for the landfill.

Ed Mussler, NC Department of Environment and Natural Resources Permitting Branch Supervisor, (in the solid waste section), presented a PowerPoint and reviewed the permitting of solid waste management facilities, including Solid Waste Permit Types, Other Types of Solid Waste Management, Permitting Phases, Statutory Requirements, Size Limitations, Phase I (Local Government Approvals, Alternative Site Consideration, Franchise, Consistency with Local Planning, Public Meeting, Meeting Requirements), Phase II (Site Suitability Report, Site Suitability Determination), Division Education Process, Phase III (Permit to Construct, Statutory Changes to Design, Public Participation), Phase IV (Permit to Operate, Additional Considerations, General Comments, Permitting Branch, Field Operations Branch), etc.

Mr. Mussler answered questions from the Board and citizens.

By consensus, the Board decided to schedule this matter as an upcoming work session item for discussion when the Advisory Board can be in attendance. The County Manager stated that staff will try to get specifics on the existing closed landfill off Landfill Road.

**BREAK**

The Chairman called for a short break.

### **JOHNSON CONTROLS PERFORMANCE CONTRACT**

The County Manager explained that Johnson Controls will look at potential efficiency in reducing energy consumption in County facilities and water utilities.

The County Attorney reviewed his concerns with regard to the contract.

David Hughes, Public Works Director, explained that he believes staff can perform the meter reading, in-house, at a substantial cost savings provided additional funding is provided in the operating budget. He recommended that Johnson Controls not be allowed to handle that portion of the contract (water loss and automatic meter reading in-house) and that a consultant be hired to do a thorough audit and then follow up with more focused and limited leak detection surveys.

Chairman Lucier reviewed the specific points which need to be addressed: payment schedule, making final decisions on meter reading and water loss (leak detection), and leaving intact the energy savings component. Staff is to return with a recommendation to the Board.

### **ANIMAL CONTROL**

Holly Coleman, Chatham County Health Director, explained the events that transpired regarding a "dangerous dog notice" that the Animal Control Officer issued to a citizen in the County.

The County Attorney explained due process and stated that the citizen should be written a letter explaining that time had elapsed and that the matter had been satisfactorily handled. The County Manager is to prepare a letter for the Chairman's signature to send to the citizen.

### **FARM TOUR DATE**

The County Manager explained that the Cooperative Extension Service would like to set a date for the next Board of Commissioners farm tour.

By consensus, the Board set Thursday, November 5, 2009 as the date on which to hold the Farm Tour.

### **RECESS**

The Chairman recessed the Work Session to the Manager's Conference Room for dinner at 5:02 PM.

### **ADJOURNMENT**

Vice Chair, Sally Kost moved, seconded by Commissioner Mike Cross, to adjourn the meeting. The motion carried five (5) to zero (0).

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George Lucier, Chairman

ATTEST:

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Sandra B. Sublett, CMC, Clerk to the Board  
Chatham County Board of Commissioners