

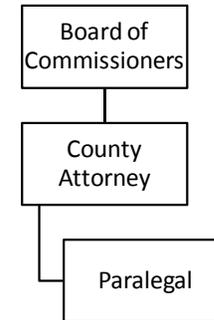
Administration

Administration includes departments that provide support functions for departments that deliver services. It also includes non-departmental expense.

Budget Summary:	2007 Actual	2008 Actual	2009 Amended	2009 Estimated	2010 Total Req.	2010 Total Rec.	2010 Appr. Cont.	2010 Appr. Exp.	2010 Total Appr.	Cont. % Inc./Dec.	Total % Inc./Dec.
Revenues											
Intergovernmental	41,044	51,718	41,000	57,000	50,000	50,000	50,000	0	50,000	22%	22%
Sales & Service	2,844	3,127	2,912	3,047	2,912	2,912	2,912	0	2,912	0%	0%
Total Revenues	43,888	54,845	43,912	60,047	52,912	52,912	52,912	0	52,912	20%	20%
Expenditures											
Salaries	1,449,230	1,739,134	2,404,142	1,824,013	2,170,228	1,864,066	1,914,066	0	1,914,066	(20%)	(20%)
Other Personnel Costs	497,728	600,209	729,819	690,254	815,898	724,900	687,301	0	687,301	(6%)	(6%)
Operating	2,087,352	1,441,970	2,886,220	1,945,029	2,602,534	2,511,503	2,493,303	(31,800)	2,461,503	(14%)	(15%)
Debt	0	0	0	0	393,201	393,201	393,201	0	393,201	100%	100%
Transfers	4,730,078	4,740,007	4,211,333	3,611,333	4,762,320	4,162,320	4,037,130	0	4,037,130	(4%)	(4%)
Public Assistance/Grants/Special Programs	59,242	49,852	86,613	88,862	187,812	187,812	100,812	0	100,812	16%	16%
Capital Outlay	115,732	380,859	522,500	139,793	172,800	172,800	15,800	157,000	172,800	(97%)	(67%)
Total Expenditures	8,939,362	8,952,031	10,840,627	8,299,284	11,104,793	10,016,602	9,641,613	125,200	9,766,813	(11%)	(10%)
Net Cost:	8,895,474	8,897,186	10,796,715	8,239,237	11,051,881	9,963,690	9,588,701	125,200	9,713,901	(11%)	(10%)

County Attorney

The Chatham County Attorney's Office serves as the legal adviser to the Board of Commissioners. The Office also provides legal advice to the County Manager and all Department Heads and their employees in the civil law arena. Our mission is to do so by proactively working with the various departments in a consistent and effective manner. The Office seeks to minimize the County's exposure to legal actions, prepare, review, research and litigate, if necessary, any and all matters involving the County.



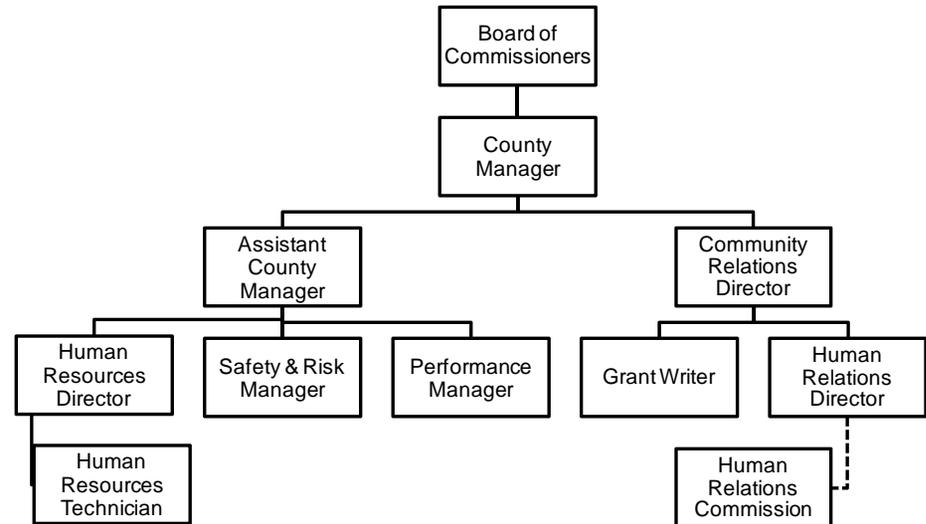
Budget Summary:	2007 Actual	2008 Actual	2009 Amended	2009 Estimated	2010 Total Req.	2010 Total Rec.	2010 Appr. Cont.	2010 Appr. Exp.	2010 Total Appr.	Cont. % Inc./Dec.	Total % Inc./Dec.
Expenditures											
Salaries	7,847	90,447	135,353	41,687	136,273	41,608	41,608	0	41,608	(69%)	(69%)
Other Personnel Costs	1,369	29,598	38,672	22,623	40,355	14,821	14,821	0	14,821	(62%)	(62%)
Operating	106,140	134,806	91,510	122,852	226,150	226,850	226,850	0	226,850	148%	148%
Total Expenditures:	115,356	254,852	265,535	187,162	402,778	283,279	283,279	0	283,279	7%	7%
Net Cost	115,356	254,852	265,535	187,162	402,778	283,279	283,279	0	283,279	7%	7%
Number of County Employees	0.00	2.00	2.00	2.00	2.00	2.00	2.00	0.00	2.00	0%	0%

County Manager's Office

The mission of the Manager's Office is to implement policies adopted by the Chatham County Board of Commissioners and ensure the effectiveness of County departments within legal requirements, best management practices, and efficient management of the County's resources.

Major responsibilities:

1. Implement policies adopted by the Chatham County Board of Commissioners.
2. Ensure that County departments operate effectively, efficiently and within legal requirements.
3. Improve communication with citizens to enhance their ability to be involved with county government.
4. Implement and manage the county budget.
5. Provide Human Resources needs for county staff.
6. Administer official Board of Commissioners records and contracts and prepare agendas.
7. Actively promote positive relations within Chatham County and discourage discriminatory practices towards any group of residents.



Budget Summary:	2007 Actual	2008 Actual	2009 Amended	2009 Estimated	2010 Total Req.	2010 Total Rec.	2010 Appr. Cont.	2010 Appr. Exp.	2010 Total Appr.	Cont. % Inc./Dec.	Total % Inc./Dec.
Expenditures											
Salaries	388,543	455,388	377,954	351,900	407,927	352,703	402,703	0	402,703	7%	7%
Other Personnel Costs	107,690	128,704	118,830	111,731	170,077	152,944	115,345	0	115,345	(3%)	(3%)
Operating	98,238	88,684	89,069	56,785	58,755	58,755	72,855	(14,100)	58,755	(18%)	(34%)
Capital Outlay	0	0	49,000	0	0	0	0	0	0	(100%)	(100%)
Total Expenditures:	594,470	672,776	634,853	520,416	636,759	564,402	590,903	(14,100)	576,803	(7%)	(9%)
Net Cost	594,470	672,776	634,853	520,416	636,759	564,402	590,903	(14,100)	576,803	(7%)	(9%)
Number of County Employees	6.00	5.00	6.00	6.00	6.00	6.00	6.00	0.00	6.00	0%	0%

Budget Reductions Approved:

- Temporary suspension of continuing education requirement for Chatham Leadership Academy graduates: Currently, graduates of the Leadership Academy are required to attend a half-day continuing education session. The session usually involves a motivational speaker and a meal for graduates. In light of the economic situation, the Manager's Office is proposing to suspend this requirement for one year. Net Cost: (\$2,500)

- Operating Budget Cuts Net Cost: (\$11,600)

Work Plan

Goal: Ensure the wise use of county funds.

Objectives:

- Implement the approved capital improvements program and ensure projects stay on time and on budget.
- Protect the county's excellent financial condition by ensuring that the fund balance is at least 20% of budgeted expenditures and by maintaining or improving its bond rating.
- Increase grant awards, including federal stimulus funds, secured through the County Manager's Office for county programs and facilities.
- Improve the accuracy of financial projections for the adopted budget as compared to actual year-end expenditures and revenues.
- Ensure that the recommended budget identifies and supports commissioners' goals and relates to residents' priorities (identified through annual survey and other input processes).
- Ensure that the recommended budget provides meaningful information to help commissioners with their decision making.
- Implement the performance contract with Johnston Controls to reduce energy consumption of county buildings.

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Percent of capital projects that are on schedule	NM	50%	100%	100%	100%
Percent of capital projects that are on budget	NM	100%	100%	100%	100%
Fund balance as a percent of adopted budget expenditures	36.9%	33.3%	28.1%	26.2%	24.0%
County's bond rating	A1/AA-	A1/AA-	A1/AA-	A1/AA-	A1/AA-
Grant funds leveraged through the efforts of the County Manager's Office	\$329,000	\$496,457	\$889,551	\$647,000	\$1 million
Percent difference between general fund budgeted expenditures and actual expenditures	-7.3%	-6.2%	-7.7%	-2.8%	-3.0%
Percent difference between general fund budgeted revenues and actual revenues	6.6%	8.3%	4.1%	0.1%	3%
Overall commissioners' rating of proposed budget in highlighting board and/or residents' priorities	NM	NM	NM	NM	80%
Overall commissioners' rating of proposed budget as a useful for their decision making process	NM	NM	NM	NM	80%
Percent reduction in energy usage from performance contract	NM	NM	NM	NM	25%

Goal: Improve communication with citizens to improve their ability to be involved with county government more effectively.

Objectives:

- Improve public understanding of county government by participating in the Citizen's College and Leadership Chatham programs.
- Hold commissioner meetings in a location outside Pittsboro at least three times a year.
- Survey commissioner meeting attendees at least once a year to get feedback and suggestions for making the meetings more "citizen friendly."
- Continue annual community survey to get input from residents on priorities and communications efforts, using diversity goals to ensure good representation of the county's population (based on age, race, gender, income level, education level, households with children in school and location in the county).
- Promote increased applications for volunteer advisory committee and board positions.
- Increase the number of visits to the website to obtain information and provide input on county issues.
- Increase the number of website subscribers signed up to receive e-notices and to receive commissioner agenda notices.
- Provide annual accountability to residents through dissemination of County Annual Highlights newsletter and the State of the County presentation by the board chair.

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Percent of Citizens' College participants who later served on county board/committees and/or who have signed up to speak at county commissioner public hearings	NM	NM	NM	18%	20%
Percent of participants in Citizens' College that report an increased knowledge of county government.	NM	89%	80%	80%	80%
Total number of visits to the county website	NM	NM	994,212	1,190,000	1,300,000
Number of applications received for volunteer boards & committees	NM	NM	34	42	47
Percent of respondents to annual community survey who agree that Chatham County government welcomes citizen involvement	NM	NM	NM	47%	52%
Number of people signed up to receive Board of Commissioner agenda notices through the website.	NM	NM	237	315	350
Total number of people reached through outreach efforts (including State of the County Address, annual report, quarterly email newsletter, community meetings, public surveys, Citizens College & Leadership Chatham, revaluation brochure)	NM	NM	41,900	27,900	29,500

Percent of community meeting participants, including commissioner meetings held outside Pittsboro, who report that their meeting attendance was worthwhile	NM	NM	NM	NM	60%
Percent of commissioners' meeting attendees surveyed who rate meetings as generally "citizen friendly"	NM	NM	NM	NM	70%
Percent of goals met related to diversity of respondents to community survey	NM	NM	NM	71.5%	80%
Number of active subscribers for all e-notices from the county website	NM	NM	405	530	580

Goal: Develop and retain a highly qualified workforce.

Objectives:

- Improve employee safety through the countywide Safety Committee, Accident Review Board and other strategies.
- Utilize cultural competence action plan developed from cultural competence assessment of county government (to be performed in FY 10) to: 1) Improve recruitment and development of a diverse workforce, with an emphasis on increasing percent of minorities in managerial & supervisory positions; 2) Ensure the retention of diverse staff in those areas where minorities are well-represented; and 3) Provide training and other programs so that the county makes progress on the cultural proficiency continuum toward +3 (maximum rating for cultural proficiency) by 2012.
- Keep the curriculum of the Leadership Academy for county employees updated and relevant to increase employee enrollment and graduation.
- Reduce annual staff turnover rate.

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Number of lost work days due to accidents on the job	35	20	10	100	50
Percent of employees completing Leadership Academy who indicate improved performance as a result of training, based on feedback from employees and supervisors	NM	NM	67%	NM	70%
Percent of county employees completing the Leadership Academy	14.9%	17.5%	22%	23%	24%
Percent of job minority applicants	22%	23%	24%	34%	37%
Percent of vacant positions filled by minorities	NM	NM	NM	26%	30%
Percent of all managerial and supervisory positions held by minorities	NM	NM	NM	16%	20%
County's cultural competence proficiency rating (maximum rating is +3)	NM	NM	NM	NM	+1
Annual staff turnover rate	17%	15%	14%	8%	8%

Goal: Improve our department's service to external and internal customers.

Objectives:

- Provide agenda and support materials to the Board of Commissioners in a timely, accurate manner, including getting feedback from the commissioners at least once a year to identify recommended improvements.
- Use annual community survey and other online survey capacity to expand opportunities to get feedback from residents on Manager's Office and other departments' programs and services.
- Increase percentage of annual community survey respondents who rate overall county customer service experiences as good to excellent.
- Increase percentage of survey respondents who rate County Manager's Office customer service as good to excellent.

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Average county commissioner rating of overall staff support for agenda process	NM	NM	NM	NM	Very good
Total number of responses to all online customer-related surveys of residents	NM	NM	513	1,265	1,800
Percent of respondents to annual community survey who rate overall county customer service experiences as good to excellent	NM	NM	NM	78%	80%
Percent of annual survey respondents who rate the customer service of the County Manager's Office as good to excellent	NM	NM	NM	81%	85%

County Manager's Office -- Community Relations Division

The Community Relations Division work plan is incorporated into the County Manager's work plan.

Budget Summary:	2007 Actual	2008 Actual	2009 Amended	2009 Estimated	2010 Total Req.	2010 Total Rec.	2010 Appr. Cont.	2010 Appr. Exp.	2010 Total Appr.	Cont. % Inc./Dec.	Total % Inc./Dec.
Expenditures											
Salaries	0	29,884	192,311	184,190	234,500	191,636	191,636	0	191,636	0%	0%
Other Personnel Costs	0	11,939	56,132	54,690	69,087	55,983	55,983	0	55,983	0%	0%
Operating	0	13,723	75,354	42,784	63,048	57,398	60,098	(2,700)	57,398	(20%)	(24%)
Total Expenditures:	0	55,545	323,797	281,664	366,635	305,017	307,717	(2,700)	305,017	(5%)	(6%)
Net Cost	0	55,545	323,797	281,664	366,635	305,017	307,717	(2,700)	305,017	(5%)	(6%)
Number of County Employees	0.00	3.00	3.00	3.00	4.00	3.00	3.00	0.00	3.00	0%	0%

Budget Reductions Approved:

- **Reduce Annual Report Costs:** The County could save about 40% in the cost of disseminating the annual report by not doing it as a direct mail to addresses in the Tax Office database. Staff has already reduced the mailing list by eliminating duplicates and zip codes not in the Chatham County region, which saved \$2,000 last year. The only option to further reduce the cost is to distribute it as an insert in Chatham News/Record, part of the News & Observer delivery area and Sanford Herald (the latter requires inserting in ALL newspapers, cannot segment to cover just Chatham area). This would reach about 60% the county households while saving an estimated \$1,700. We currently reach about 90% of households using the US mail delivery. The only ones not receiving the mailed copy are rental households or nursing/rest home residents who do not have a registered vehicle or other personal property. However, we do reach at least some of these by delivering a supply of reports to residential facilities and putting copies in major county offices for visitors. Net Cost: (\$1,700).
- **Defer 40% of Spanish Translation Team Project:** This project involves work with a small group of bilingual employees to translate about 150 county documents and/or web pages into Spanish, with priority given to items identified by Hispanic residents through a survey. We could reduce this project by 40% to focus on documents that are both available on the website and in hard copy in departments, usually forms and applications. This also makes some sense given that with frozen staff positions, many of our bilingual employees have a busy workload and may not have as much time in FY10 to work on this project and provide quality control. This cut would allow us to make significant progress while considering the fact that our bilingual employees have heavier workloads and less time to provide review of translated materials before we make them available to the public. Net Cost: (\$1,000)

Court Facilities

Chatham County is legally responsible for building maintenance, utilities and other facility related expenses, which the budget reflects. The State of North Carolina operates the court system and manages all staff, including judges, district attorney, magistrate and clerk of court.

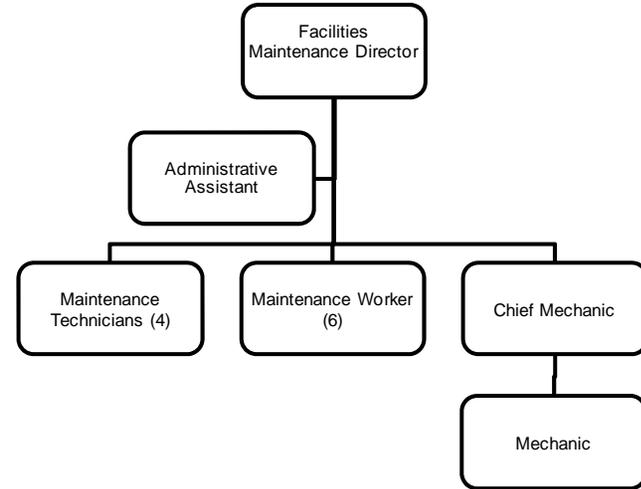
Budget Summary:	2007 Actual	2008 Actual	2009 Amended	2009 Estimated	2010 Total Req.	2010 Total Rec.	2010 Appr. Cont.	2010 Appr. Exp.	2010 Total Appr.	Cont. % Inc./Dec.	Total % Inc./Dec.
Revenues											
Intergovernmental	41,044	51,718	41,000	57,000	50,000	50,000	50,000	0	50,000	22%	22%
Sales & Service	2,844	2,912	2,912	2,912	2,912	2,912	2,912	0	2,912	0%	0%
Total Revenues:	43,888	54,630	43,912	59,912	52,912	52,912	52,912	0	52,912	20%	20%
Expenditures											
Operating	53,979	71,642	112,499	80,528	122,520	122,520	122,520	0	122,520	9%	9%
Total Expenditures:	53,979	71,642	112,499	80,528	122,520	122,520	122,520	0	122,520	9%	9%
Net Cost	10,091	17,011	68,587	20,616	69,608	69,608	69,608	0	69,608	1%	1%
Number of County Employees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0%

Facilities Management

The mission of the Facilities Management Department is to ensure a clean, safe, attractive and comfortable environment for the employees of Chatham County and visitors, while having the least impact on our natural resources and environment.

Major responsibilities:

1. Fulfill maintenance work orders in a timely manner.
2. Maintain clean, attractive and safe county buildings.
3. Coordinate the use of clean, safe vehicles for county employees.
4. Improve the energy efficiency of county buildings and fleet.



Budget Summary:	2007 Actual	2008 Actual	2009 Amended	2009 Estimated	2010 Total Req.	2010 Total Rec.	2010 Appr. Cont.	2010 Appr. Exp.	2010 Total Appr.	Cont. % Inc./Dec.	Total % Inc./Dec.
Expenditures											
Salaries	243,541	273,427	320,297	320,286	347,174	335,150	335,150	0	335,150	5%	5%
Other Personnel Costs	112,145	130,695	175,115	169,701	173,623	171,142	171,142	0	171,142	(2%)	(2%)
Operating	612,509	655,899	1,018,878	849,651	1,265,193	1,185,320	1,185,320	0	1,185,320	16%	16%
Debt	0	0	0	0	393,201	393,201	393,201	0	393,201	100%	100%
Transfers	0	0	0	0	0	0	0	0	0	0%	0%
Capital Outlay	11,983	24,685	0	0	15,800	15,800	15,800	0	15,800	100%	100%
Total Expenditures:	980,178	1,084,706	1,514,290	1,339,638	2,194,991	2,100,613	2,100,613	0	2,100,613	39%	39%
Net Cost	980,178	1,084,706	1,514,290	1,339,638	2,194,991	2,100,613	2,100,613	0	2,100,613	39%	39%
Number of County Employees	9.00	12.00	12.00	12.00	12.00	12.00	12.00	0.00	12.00	0%	0%

Work Plan

Goal: Ensure a safe environment for the visiting public and employees.

Objectives:

- Conduct monthly "safety" inspections of a facility to ensure the building is safely maintained.

- Prioritize work orders that involve safety problems & respond in a expedient manner, with an average response time of less than four hours.
- Improve customer service survey rating for overall safety of facilities and grounds.

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Percentage of reported safety-related incidents caused by facility issues.	NM	NM	0	0	<15%
Percentage of monthly safety inspections of all buildings completed on schedule.	NM	NM	NM	NM	100%
Average length of time (in hours) to correct reported safety problems.	NM	NM	NM	<4	<4
Percentage of customers who rate overall safety as good or better.	NM	NM	NM	76%	80%

Goal: Develop and retain a highly qualified workforce.

Objectives:

- Keep staff turnover rate to less than 10%
- Maximize the percentage of repairs made by staff, rather than outsourced.

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Staff turnover rate.	NM	NM	16%	8%	<10%
Percentage of repairs made by staff.	NM	NM	NM	75%	75%
Percentage of staff crossed-trained to perform at least three types of repairs or maintenance work.	NM	NM	NM	100%	100%

Goal: Identify service needs from departments and the public and address them in a timely/effective manner.

Objectives:

- To minimize average response time for facilities & grounds work orders to less than 24 hours.
- Increase internal customer satisfaction with overall customer service, timeliness of response, and ability to effectively complete work orders/make repair, as reported through annual survey.
- Increase public satisfaction with overall condition of facilities grounds, based on responses to annual community survey.

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Percentage of customers that rate overall customer service as good to very good.	NM	NM	NM	58%	65%
percentage of customers that rate timely response as good to very good	NM	NM	NM	57%	65%
Percentage of customers reporting that employees effectively make repairs or complete work orders.	NM	NM	NM	73%	78%
percentage of public visitors that rate overall maintenance of facilities & grounds as good to very good.	NM	NM	NM	NM	75%
Average response time for facility-related work orders.	NM	NM	NM	NM	<24 HRS

Goal: Keep county facilities and grounds maintained and clean.

Objectives:

- Conduct quarterly cleanliness inspections (exterior & interior) of all facilities using a checklist to ensure that adequate cleaning is done and that the cleaning schedule is followed.
- Develop & implement long-term (5-year) maintenance schedule.
- Develop & implement long term (5-year) landscaping schedule.
- Increase overall satisfaction with cleanliness and maintenance of facilities and grounds

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Annual average percentage of items on cleanliness inspection checklist that are performed satisfactorily.	NM	NM	NM	NM	85%
Percentage of annual maintenance scheduled projects completed.	NM	NM	NM	NM	95%

Percentage of annual landscaping projects completed.	NM	NM	NM	NM	95%
Percentage of customers who rate overall cleanliness of facilities & grounds as good to very good.	NM	NM	NM	66%	70%
Percentage of customers who rate overall maintenance of facilities & grounds as good or very good.	NM	NM	NM	75%	80%

Goal: Protect the county's building assets and ensure resources are spent wisely.

Objectives:

- Maximize staff efficiency in cleaning & maintenance facilities.
- Minimize the cost per county employee for overall maintenance & cleaning.
- Maximize staff time spent on preventive maintenance.
- Work with energy savings performance contractor to identify & implement energy saving strategies in county facilities.

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Maintenance & cleaning cost per employee	NM	NM	NM	539.08	537.00
Average energy cost per square foot.	NM	NM	0	.79	.78
Percentage of staff time spent on preventive maintenance.	NM	NM	NM	8%	10%
Square footage of facilities per cleaning & maintenance staff.	NM	NM	NM	15,444	22,555

Goal: Manage effective and efficient fleet operations, including maintenance of light-duty vehicles.

Objectives:

- Increase the percentage of vehicle repairs addressed within 24 hours
- Increase garage staff time spent on preventive maintenance
- Reduce vehicle repairs work orders requiring follow-up work within 30 days
- Make sure that all fleet vehicles have preventive maintenance performed, as designated in the preventive maintenance schedule
- Ensure that reserved fleet cars are clean and available by designated time
- Increase overall customer satisfaction as well as satisfaction with vehicle cleanliness & maintenance, based on annual survey results.

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Percentage of vehicle repairs completed within 24 hours.	NM	NM	NM	NM	50%

Percentage of garage staff time spent on preventive maintenance .	NM	NM	NM	NM	50%
Percentage of repairs due to failure of initial repair within 30 days.	NM	NM	NM	NM	<10%
Percentage of vehicles receiving preventive maintenance on schedule all year.	NM	NM	NM	NM	90%
Percentage of time that reserved vehicles are ready by the designated pickup time.	NM	NM	NM	NM	95%
Percentage of customers who report satisfaction with the overall fleet maintenance customer service.	NM	NM	NM	68%	75%
Percentage of customers who report that they are satisfied with overall motor pool customer service.	NM	NM	NM	90%	92%
Percentage of customers who report that they are satisfied with motor pool vehicle cleanliness.	NM	NM	NM	71%	75%

Goal: Use strategies and technologies that conserve energy and protect the environment.

Objectives:

- Reduce overall county water per total number of employees.
- Use environmentally-friendly "green" products and materials for cleaning and repairs, when available at reasonable costs
- Purchase replacement vehicles that get high mileage for their size & function to reduce overall fuel consumption per vehicle (energy savings in buildings addressed in earlier goal).

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Gallons of water used per county employee.	NM	NM	NM	6,840	6,800
Percentage of cleaning supplies purchased that are "green" products.	NM	NM	NM	40%	50%
Average miles per gallon of fleet vehicles (excluding Sheriff's Office).	NM	NM	NM	21 mpg	22.5 mpg

Facilities Management--Fleet Management Division

The Fleet Management Division work plan is incorporated into the Facilities Management Department work plan.

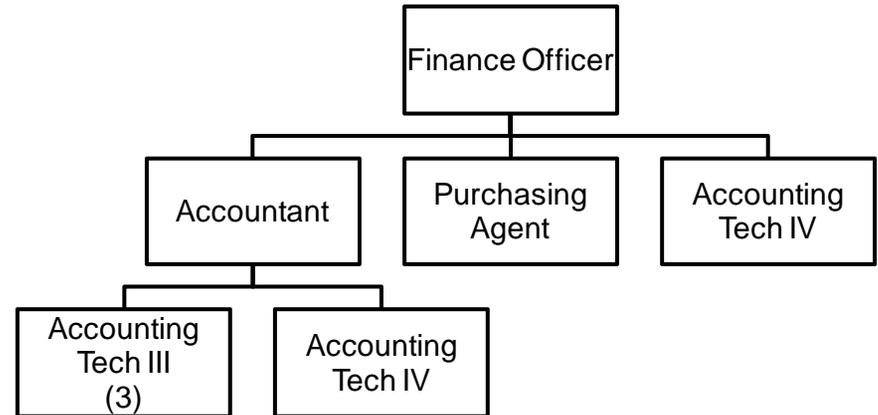
Budget Summary:	2007 Actual	2008 Actual	2009 Amended	2009 Estimated	2010 Total Req.	2010 Total Rec.	2010 Appr. Cont.	2010 Appr. Exp.	2010 Total Appr.	Cont. % Inc./Dec.	Total % Inc./Dec.
Expenditures											
Salaries	62,711	64,825	65,066	65,765	67,075	65,760	65,760	0	65,760	1%	1%
Other Personnel Costs	26,722	27,102	28,847	28,746	29,262	28,983	28,983	0	28,983	0%	0%
Operating	17,106	(56,388)	22,282	20,275	22,416	22,008	22,008	0	22,008	(1%)	(1%)
Capital Outlay	0	44,033	73,000	65,336	0	0	0	0	0	(100%)	(100%)
Total Expenditures:	106,538	79,572	189,195	180,122	118,753	116,751	116,751	0	116,751	(38%)	(38%)
Net Cost	106,538	79,572	189,195	180,122	118,753	116,751	116,751	0	116,751	(38%)	(38%)
Number of County Employees	2.00	2.00	2.00	2.00	2.00	2.00	2.00	0.00	2.00	0%	0%

Finance Office

The mission of the Finance Department is to maintain all County financial records, plan and execute financial strategies to improve the County's debt rating, and oversee all purchasing transactions for County departments. The Department is committed to providing timely, accessible, and accurate service to all of its users while conducting its business in accordance with applicable local, State, and Federal regulations.

Major responsibilities:

1. Keep accounts in accordance with generally accepted principles of governmental accounting and the rules and regulations of the Local Government Commission.
2. Disburse funds in compliance with the local government and fiscal control act, the budget ordinance and each project ordinance.
3. Supervise the receipt and deposit of all moneys accruing to the county.
4. Manage the county's debt and other obligations and determine the amount of money required for annual debt service.
5. Invest idle funds of the County.
6. Prepare financial statements for use by Commissioners, citizens and other agencies.



Budget Summary:	2007 Actual	2008 Actual	2009 Amended	2009 Estimated	2010 Total Req.	2010 Total Rec.	2010 Appr. Cont.	2010 Appr. Exp.	2010 Total Appr.	Cont. % Inc./Dec.	Total % Inc./Dec.
Expenditures											
Salaries	369,391	378,593	401,982	378,057	402,646	395,355	395,355	0	395,355	(2%)	(2%)
Other Personnel Costs	117,226	118,534	130,340	123,647	130,424	129,160	129,160	0	129,160	(1%)	(1%)
Operating	926,403	106,165	159,194	114,993	144,111	144,111	159,111	(15,000)	144,111	0%	(9%)
Capital Outlay	0	0	0	0	0	0	0	0	0	0%	0%
Total Expenditures:	1,413,020	603,292	691,516	616,697	677,181	668,626	683,626	(15,000)	668,626	(1%)	(3%)
Net Cost	1,413,020	603,292	691,516	616,697	677,181	668,626	683,626	(15,000)	668,626	(1%)	(3%)
Number of County Employees	8.00	8.00	8.00	8.00	8.00	8.00	8.00	0.00	8.00	0%	0%

Budget Reductions Approved:

- Reduce professional services line item: We do not believe the percentage increase on our contract with the county's audit firm, Martin Starnes & Associates, will amount to what had previously been anticipated and budgeted. Net Cost: (\$15,000).

Work Plan

Goal: Maintain the county's excellent financial condition.

Objectives:

- Ensure that debt service payments for bonds and installment/lease purchases are paid accurately and on time.
- Maintain or improve the County's bond ratings.
- Optimize the use of idle funds by maintaining a good investment yield while preserving principal and maintaining necessary liquidity.
- Plan and coordinate funding of the five-year capital improvements plan.
- Maintain and improve the fiscal health of the county by monitoring several important financial indicators.

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Percent of accurate and timely debt service payments made	100%	100%	100%	100%	100%
Standard & Poor's Corporation/ Moody's Investor Service ratings	AA-/A1	AA-/A1	AA-/A1	AA-/A1	AA-/A1
Percent of idle funds invested	100%	100%	100%	100%	100%
Approved capital projects successfully funded	N/A	N/A	N/A	100%	100%
General fund operations ratio	1.12	1.12	1.04	NM	1
Government wide activities total margin ratio	1.20	1.03	1.17	NM	1
Enterprise fund total margin ratio	1.70	3.34	1.68	NM	1
General fund - fund balance as a percent of expenditures	32.2%	23.5%	22.1%	NM	20.0%
Government wide activities net assets ratio	1.22	.56	.60	NM	.50
Enterprise fund net assets ratio	0	1.24	.98	NM	.80
General fund capital assets condition ratio	.43	.35	.35	NM	.50
Utility fund capital assets condition ratio	.70	.76	.73	NM	.70
Waste management fund capital assets condition ratio	.29	.24	.21	NM	.50

Goal: Provide accurate and timely financial reporting.

Objectives:

- Continue to earn the Government Finance Officers Certificate of Achievement for Excellence in Financial Reporting.
- Obtain unqualified opinion on County's financial statements indicating compliance with GAAP (generally accepted accounting principles).

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officer Association awarded	Yes	Yes	Yes	Yes	Yes
Unqualified opinion on annual financial statements obtained	Yes	Yes	Yes	Yes	Yes

Goal: Provide effective finance and budget services for departments and county officials.

Objectives:

- Make accurate and timely payment of bi-weekly wages to more than 500 employees.
- Process accounts payable for all departments efficiently and accurately to ensure timely payments to vendors.
- Provide assistance to departments in managing their budget by ensuring that budget amendments are recorded within 30 days of notification or approval by Commissioners.

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Percent of time payroll process is completed two days prior to payday	100%	100%	100%	100%	100%
Amount of penalties assessed for inaccurate or late payment of withholdings	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Percent of invoices processed before due date as evidenced by late penalty assessments	NM	NM	NM	NM	100%
Percent increase in vendors paid via electronic funds transfer	NM	NM	NM	NM	20%
Percent of time amendments are recorded within 30 days of notification or approval	NM	NM	NM	100%	100%

Goal: Provide sustainable and efficient purchasing services.

Objectives:

- Increase the purchase of cost-effective, environmentally friendly products for use by County departments.
- Ensure participation of local vendors and minority and women business enterprises (MWBE) in both formal and informal bid process through outreach and education.
- Create a guide on how to do business with Chatham County and post on Chatham County home page.

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
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Percent of environmentally friendly products purchased	NM	NM	NM	NM	10%
Number of downloads of guide for conducting business with the county	NM	NM	NM	NM	30
Percent of contracts with local, minority or women-owned businesses	NM	NM	NM	NM	90%

General Services

General Services includes “non-departmental” expenses that are not specific to any department, including contingency, fuel contingency, unemployment, transfers to debt reserves, etc.

Budget Summary:	2007 Actual	2008 Actual	2009 Amended	2009 Estimated	2010 Total Req.	2010 Total Rec.	2010 Appr. Cont.	2010 Appr. Exp.	2010 Total Appr.	Cont. % Inc./Dec.	Total % Inc./Dec.
Revenues											
Sales & Service	0	215	0	135	0	0	0	0	0	0%	0%
Total Revenues:	0	215	0	135	0	0	0	0	0	0%	0%
Expenditures											
Salaries	0	0	395,906	0	0	0	0	0	0	(100%)	(100%)
Operating	40,896	86,520	948,167	400,675	419,583	419,583	369,583	0	369,583	(61%)	(61%)
Transfers	4,730,078	4,740,007	4,211,333	3,611,333	4,762,320	4,162,320	4,037,130	0	4,037,130	(4%)	(4%)
Public Assistance/Grants/Special Programs	59,242	49,852	86,613	88,862	187,812	187,812	100,812	0	100,812	16%	16%
Capital Outlay	103,749	237,400	300,000	23,800	0	0	0	0	0	(100%)	(100%)
Total Expenditures:	4,933,964	5,113,780	5,942,019	4,124,670	5,369,715	4,769,715	4,507,525	0	4,507,525	(24%)	(24%)
Net Cost	4,933,964	5,113,565	5,942,019	4,124,535	5,369,715	4,769,715	4,507,525	0	4,507,525	(24%)	(24%)
Number of County Employees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%	0%

Budget Detail:

Line Item	2009 Amended	2009 Estimated	2010 Appr Cont	2010 Appr Exp	Total Appr	Percent Increase
WELLNESS PROGRAM	0	135	0	0	0	0%
PAY STUDY IMPLEMENTATION	395,906	0	0	0	0	-100%
LEGAL SERVICES	20,000	0	0	0	0	-100%
PROFESSIONAL SERVICES	72,529	2,000	0	0	0	-100%
INSURANCE AND BONDS	13,428	13,428	14,383	0	14,383	7%
FEASIBILITY STUDIES	4,000	0	0	0	0	-100%
CONTRACTED SERVICES	287,848	230,024	50,000	0	50,000	-83%
CABLE TV	6,500	4,875	4,875	0	4,875	-25%
INSURANCE PREMIUMS	50,000	0	0	0	0	-100%
EMPLOYEE WELLNESS PROGRAM	7,100	7,100	7,100	0	7,100	0%
BENEFIT SET UP FEES	3,225	3,225	3,225	0	3,225	0%

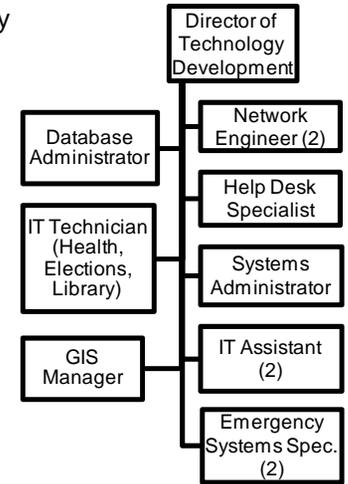
Line Item	2009 Amended	2009 Estimated	2010 Appr Cont	2010 Appr Exp	Total Appr	Percent Increase
MERIT PAY STUDY	80,487	70,133	0	0	0	-100%
UNEMPLOYMENT	50,000	48,109	40,000	0	40,000	-20%
COMMISSIONER CONTINGENCY	228,050	0	200,000	0	200,000	-12%
FUEL CONTINGENCY	50,000	21,781	50,000	0	50,000	0%
SUSTAINABLE COMMUNITIES CONTINGENCY	75,000	0	0	0	0	-100%
REFUND - IMPACT FEE	80,500	21,000	56,000	0	56,000	-30%
CORRIDOR STUDY	3,613	3,188	1,812	0	1,812	-50%
AFFORDABLE HOUSING	2,500	47,323	0	0	0	-100%
SPECIAL PROJECTS	0	17,351	0	0	0	0%
PITTSBORO-CHAPEL HILL BUS	0	0	43,000	0	43,000	100%
TRANSFER TO VEHICLE RES	500,000	0	0	0	0	-100%
TRANSFER TO CAPITAL RES	100,000	0	0	0	0	-100%
TRANSFER TO CIP RESERVE	3,611,333	3,611,333	4,037,130	0	4,037,130	12%
EQUIPMENT	300,000	23,800	0	0	0	-100%

Management Information Systems (MIS)

The mission of the MIS Department is to provide centralized, secure, seamless and reliable technology and support for all county departments, based on a long-term strategic approach.

Major responsibilities:

1. Provide and maintain network infrastructure to enable fluid, transparent and efficient transmission of electronic and voice data.
2. Purchase, maintain and support work stations and server PC hardware for all county departments.
3. Monitor and implement security policies and practices to protect against viruses, hackers and data theft.
4. Partner with county departments to select, purchase and implement specific software packages.
5. Host and maintain the county website and staff data.



Budget Summary:	2007 Actual	2008 Actual	2009 Amended	2009 Estimated	2010 Total Req.	2010 Total Rec.	2010 Appr. Cont.	2010 Appr. Exp.	2010 Total Appr.	Cont. % Inc./Dec.	Total % Inc./Dec.
Revenues											
Intergovernmental	0	0	0	0	0	0	0	0	0	0%	0%
Total Revenues:	0	0	0	0	0	0	0	0	0	0%	0%
Expenditures											
Salaries	377,198	446,570	515,273	482,128	574,633	481,854	481,854	0	481,854	(6%)	(6%)
Other Personnel Costs	132,576	153,638	181,883	179,116	203,070	171,867	171,867	0	171,867	(6%)	(6%)
Operating	232,083	340,918	369,267	256,486	280,758	274,958	274,958	0	274,958	(26%)	(26%)
Transfers	0	0	0	0	0	0	0	0	0	0%	0%
Public Assistance/Grants/Special Programs	0	0	0	0	0	0	0	0	0	0%	0%
Capital Outlay	0	74,740	100,500	50,657	157,000	157,000	0	157,000	157,000	(100%)	56%
Total Expenditures:	741,857	1,015,866	1,166,923	968,387	1,215,461	1,085,679	928,679	157,000	1,085,679	(20%)	(7%)
Net Cost	741,857	1,015,866	1,166,923	968,387	1,215,461	1,085,679	928,679	157,000	1,085,679	(20%)	(7%)
Number of County Employees	9.00	10.00	12.00	12.00	12.00	10.00	10.00	0.00	10.00	(17%)	(17%)

Expansion Approved:

- Storage Area Network (SAN). A SAN will increase storage capacity and allow the county government to remain operational during a disaster. Storage needs for data from Chatham County Departments are growing exponentially. In addition, the State is considering legislation that will require local governments to retain electronic data indefinitely. A SAN will allow for current and potential storage needs, as well as provide access to data during a disaster. A recent poll indicated that approximately 75% of NC's counties are already using SANs. Net Cost: \$157,000.

Work Plan

Goal: Provide technical resources for a high-quality county website for the county staff and public.

Objectives:

- Incorporate an electronic suggestions box on the GIS website for improvement recommendations
- Optimize website loading speed and "up time"

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Percent of website server "up time"	N/A	N/A	N/A	99.8	99.9
Percent increase in visitors to the GIS website	N/A				
Percent of recommendations from GIS electronic suggestion box implemented					

Goal: Improve computer, server and network hardware for better connectivity within the County network, including wireless access in public meeting spaces.

Objectives:

- Continue to connect all new county buildings by fiber optic cable
- Manage and improve security of wireless "hotspots" in main meeting rooms
- Continue migration of departments to new phone system
- Complete migration of departments to Microsoft Exchange email system

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Percent of county- owned buildings connected by fiber in Pittsboro	N/A	N/A	N/A	100%	100%
Percent of county -owned meeting rooms with wireless connectivity	N/A	0	0	75%	100%
Percent of departments/divisions on new phone system	N/A	7	22	85%	95%
Percent uptime of email server	N/A	N/A	N/A	99.9%	99.9%

Goal: Improve the security and disaster recovery aspects of the county's network and data.

Objectives:

- Provide mandated county employee user security training class
- Monitor network traffic
- Implement Storage Area Network Virtualization to provide disaster recovery for the county government.

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Percent of county staff completing security class and testing	N/A	0	0	20%	100%
Number of disaster recovery sites					1

Goal: Provide quality, timely customer service and specialized support as needed to ensure that departments can function effectively and meet public needs.

Objectives:

- Conduct annual customer survey to assess overall service and satisfaction with email and computer network
- Respond to all calls for assistance promptly and address issues/problems effectively to reduce callbacks on same problem.

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Percent of employees who rate MIS customer service as either excellent or very good	N/A	N/A	N/A	85%	90%

Goal: Continue standardization and consolidation of software and databases across county departments to enhance collaboration, efficiency and sharing of information.

Objectives:

- Continue to consolidate databases from different departments into uniform format (SQL)
- Work with departments to scan paper documents into a digital format for better accessibility and to reduce facility space needs
- Automate software updates and maintain secure and efficient software packages

Goal: Develop and retain a highly qualified workforce.

Objectives:

- Ensure IT staff further education in a variety of fields that improve their ability to serve customers and enhance operations
- Eliminate staff turnover due to voluntary departures

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Annual staff turnover rate	N/A	N/A	12%	0%	0%

Goal: Ensure wise use of county resources.

Objectives:

- Identify cost savings obtained by getting multiple quotes through random sampling of technology purchases
- Develop long-term plan to incorporate green (energy saving, sustainable) technologies whenever possible
- Purchase computers that are Energy Star compliant and implement "Turn off your computer" program/policy.

Key Measures	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Projected
Percent of county computers that are "Energy Star" compliant				10%	90%
Estimated percent savings due to multiple quote purchasing				80%	90%

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